MAARS Level 0 Refresh Schedule for 2018 - 2019

Data Pull Month	Email notification date	Monday, L0 submit start	Thursday L0 load finish	Notes: All Dates and requirements subject to change!
October 2018	Wed, 9/26/2018	Mon, 10/01/2018	Thu, 10/04/2018	**First BEDS day capture (Oct. 3rd):** • Demo, Enroll, PS (including **Summer School** and LEP) (Need demo & enroll for August Regent reporting) • **August Grads** • Due Oct. 11th • PMF related data • **Teacher data Data due Dec. 13th** • Staff Snapshot • Course Instructor Assignment • Student Class Entry Exit • Include HS Guidance Counselors if using for the Graduation Tracker • **2017-18 Staff Eval. (due Nov. 8th, 2018)** • LMP, Course, Staff • Day Calendar • Credit Recovery Info (SS classes as CR, Grade Detail)
November 2018	Wed, 10/31/2018	Mon, 11/05/2018	Thu, 11/08/2018	• Continue monthly updates of all student and staff data o Demographics o Enrollments o Program Service Codes • **Disabilities (VR1-6 & VR8 Due Jan. 3rd 2019)** • English Language learners (ELL) • NYSAA eligibility, etc. • Staff Snapshot, including corrections/updates (for ePMF) • include Staff Assignment
December 2018	Wed, 11/28/2018	**Mon, 12/03/2018**	Thu, 12/06/2018	• **Continue monthly updates of all student and staff data** o Demographics o Enrollments o **Program Service Codes** • **Disabilities (VR1-6 & VR8 Due Jan. 3rd 2019)** • **FRPL data** • **PMF related data** • Teacher data Data due Dec. 13th **BEDS SED data pull:** • Preliminary State Aid • PD reporting (VR1-6, & VR-8 certification Jan. 03, 2019) • BEDS Snapshot • UPK, first pull of enrollment counts
January 2019	Wed, 1/02/2019	**Mon, 1/07/2019**	Thu, 1/10/2019	BEDS day data (includes Snapshot) ▶ **Check L2RPT BEDS reports** • **SED First pull Jan. 4th 2018 based on data submitted by Jan 3rd** o **Used for Federal reporting** o **Preliminary calculations for State Aid** • Preprinting for PBT based ELA, Math, and Science: • Verify Demo and Enroll records (use Level 0 Information report for Enrollments) • Need disability PS and 13/14 grade levels for NYSAA • Demo used for January 2018 regents • SED LEP data (PS 0231) data pull • UPK - Official pull for state aid calculations
February 2019	Wed, 1/30/2019	**Mon, 2/04/2019**	Thu, 2/07/2019	Scanning of January Regent's • NYSESLAT Processing
March 2019	Wed, 2/27/2019	Mon, 3/04/2019	Thu, 3/07/2019	• NYSESLAT pre-printing ♦ The required fields for each student are • "LEP Duration" aka "Years of LEP" in the demographic data o 1 or more years • ELL Eligible record (0231) in the Programs Fact • ELL Program record in Programs Fact o The SIRS manual lists four different codes. Each student needs to have the appropriate code • 2nd pull ELA & Math pre-printing [This "2nd Pull" is used to catch any additional students that were entered into level 0 since the first extract we used for preprinting your ELA & Math answer sheets. If you have any new students or other student data updates, please have them loaded to level 0] • Need PS records • Science Preprinting
April 2019	Wed, 3/27/2019	Mon, 4/01/2019	Thu, 4/04/2019	• **Processing for ELA & Math** • May need to submit additional data for new enrollments during ELA & Math test window • Science 4 & 8 preprinting • BEDS pull for final State Aid • January Graduates

Any questions, Please contact Daron Lowell at (585) 349-9064 or
dlowell@bocesmaars.org

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May 2019	Wed, 4/24/2019	Mon, 4/29/2019	Thu, 5/02/2019	• Finalize ELA ♦ Please submit changes to Level 0 and the DW for new students and unused bubble sheets • NYSESLAT processing • Processing PBT Math • 4&8 Science ♦ Pre-printing early May ♦ Processing end of May
June 2019	Wed, 5/29/2019	Mon, 6/03/2019	Thu, 6/06/2019	• Regents Pre-printing • Common Core Demo & Enroll data • Regents Processing? • May need second pull for Regents missed students • Staff Evaluation/TSDL Roster Verification • Submit CTE Assessments and Program Service records supplied by BOCES (Rick M. & Mike Ehret)
June 2019	Wed, 6/12/2019	Mon, 6/17/2019	Thu, 6/20/2019	*Non-Public schools only* : • *Year-End Rollover before June 30th* • *Verify Summer Contact Info* (• *check for any possible school closings*)
July 2019	Wed, 6/26/2019	Mon, 7/01/2019	Thu, 7/04/2019	Start YE Verification of all data • include CTE PS & Assessments • all June & January Grads ○ Post Grad Plans ○ Career Pathways
August 2019	Wed, 7/25/2001	Mon, 7/30/2001	Thu, 8/02/2001	Check SIRS CTE report
September 2019	Wed, 8/14/2019	Mon, 8/19/2019	Thu, 8/22/2019	VR verification related data (Demo, Enroll & PS) for Oct 2018 VR reports • All data finalized for YE reporting

2018 - 2019

Calendar September-2018 through October-2019

Legend:
- Holidays (yellow)
- Student Breaks (orange)
- Assessments
- L0 Reminder (light green)
- Monthly Refresh (green)

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